



# TOWN OF WEST HARTFORD

## MEETING MINUTES

### West Hartford Clean Energy Commission

June 12, 2017

7:00 PM

Rm 422

#### 1. Roll Call – 7:05 PM

Member	Present	Alternates	Present
Catherine Diviney	X	Robert Palmer	
Chris Nelson	X	Dave Mello	X
Joe Campanella	X	Vacant	
Bernie Pelletier	X		
Max Dubuisson	X		
<b>Total</b>	(3 needed for quorum)		
<b>Additional Attendees</b>	Gerry Hayes Ted Loewenthal, Sarah Cote, Dan Tavelli		

#### 2. Introductions – Jack Wright

2 new attendees, Sarah Cote and Jack Wright. Jack is the WH-CEC intern working on Energy Plan update. He is a WH resident, graduate of Hall HS and currently in junior year at Hamilton College in NY.

#### 3. Approval of Minutes

- May 15, 2017 - approved

#### 4. Communications/Administration

- Commission Alternate – vacancy update

As discussed last meeting, the “official” CEC members reviewed the 2 candidates (James Capella and Stefanie Wnuck) and voted to recommend James Capella to the Town Council for approval.

- New Hartford Energy manager

Catherine met with the new Hartford Energy Manager- Shubhada Kambli. She will likely be attending the next West Hartford CEC meeting.

#### 5. Ongoing Business

- Celebrate WH Recap

General feeling this was a success, 300-350 booth visitors/lightbulbs handed out. People seemed to be more aware of who were are this year and more interested in home energy assessments, not scared that we were trying to sell them something they didn't want.

Chris made the points that:

- We need more volunteers next year to fill slots or we should not do it. It is not fair to people who did 2 or 3 shifts.
- We need rethink/streamline our display. We have so many signs and multiple “identities” it's hard to see who we are and is confusing to people. Catherine will see about getting another WH-CEC banner made.

- 100PercentCT Project Update & June 19<sup>th</sup> meeting

Bernie, Jack, and Catherine are attending a meeting in Simsbury with Eversource and Town Officials. 100%Simsbury is actually getting some traction and is to the point where they have a feasible proposal for Eversource which will be presented by Clean Coalition.

c. C-Pace biz outreach imitative with CT Green Bank – June 20<sup>th</sup> meeting

We are working on effort to reach targeted biz in WH – who are potentially right size, characteristics to do a C-PACE project. Will be a letter (hopefully signed by Mayor and WH-CEC) offering FREE energy audit, first-come, first-serve.

d. WH Community TV – John Bonee Show, June ? (rescheduled)

June 22 or 29.

e. Website – content update [www.westhartfordct.gov/cleanenergy](http://www.westhartfordct.gov/cleanenergy)

James Capella, Katherine Bruns and Jack could work on this. Catherine will try to get website hit statistics from IT Dept.

f. Solarize with Faith – Finalizing letter - status?

Letter is finished but waiting to include final date of info session from Jeff. Catherine will take to Mayor for signature. Ted also suggested reaching out to a group of clergy that meet monthly; he will put Jeff in touch.

g. Solar RFP – Greenskies - King Philip 2018, Town Hall, Morley?

Catherine gave update that Greenskies won the solar RFP that Town released quickly to meet ZREC deadline of June 8. KP will be a large ZREC project, Town Hall and potentially Morely will be small ZRECs. PPA price is in the 4-5 cent range/kWh, below what the Town pays regular 3<sup>rd</sup> party supplier.

## 6. New Business

a. SustainableCT – Muni Infrastructure Working Group update

Bernie gave update – he is on this working group with about 25 other people. Group is finalizing metrics. There will be something for everyone. The project is still on target for Nov 2017 release through CT Conference of Municipalities.

b. Charter Oak LEED update – Gold certification expected for fall ceremony

Catherine gave update that the Design phase submission was complete and project had been awarded 57 of 58 points (60 are needed for Gold certification). About 12 additional points are being submitted in the Construction phase application. The project is on target to get Gold and a ceremony/plaque presentation at the school will be schedule in the fall.

c. Hall HS addition LEED

Catherine wanted to talk to the group about the Hall HS science lab addition not pursuing LEED Gold certification as called for in the 2009 Comprehensive Energy Plan.

In recent project meetings, it was explained that a) the applicable LEED standard (LEED v4 vs LEED 2009) would be very difficult to achieve on an addition/partial renovation with questions about project boundary and the air exchange requirements for science labs. And b) the requirements of state Energy Code and High Performance Building Standards are now much stricter than when the 2009 Plan was written.

She indicated she had told the design team that as long as energy efficiency was a top consideration in the design and a formal explanation of why the LEED Gold requirement was not met, she *thought* the WH-CEC would be accepting, but would need to discuss it with them. There was general agreement this was ok, but a formal explanation and possible presentation by the design team are preferred.

d. CET Food Waste Study

John Philips, Director of Public Works, is pushing to have all 16 WHPS doing food waste collection next year. He has hired CET – Center for Eco Technology - consultants to work on study of our existing practices and develop guidelines and conduct training sessions in the fall. Catherine helped tour them around and stressed to them that any food waste program needs a joint initiative between departments – Public Works, Plant & Facilities, Nutrition Services, and THE SCHOOLS. WHPS administration needs to be on board from the top down. John is working this angle.

e. Energy Plan

Jack indicated he is excited to get going and hopes to have a substantial handle on the metrics and working draft/outline by the next meeting.

Bernie mentioned that Dan Tavelli (computer programmer) is trying to see if he can refine our estimate for transportation gallons – by matching the Town's Grand List to actual VIN #s and mpg records. More to come.

**7. Adjournment – 7:43 PM**